14IND13 PhotInd M18 Progress Review Meeting 14.12.2016 / Lassila

**Draft Agenda**

Location: CSIC, Serrano 144, Madrid, Spain

Meeting room: 1st floor meeting room

Day 1, 25.1.2017

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| 8:45-9:00 | Arrival and Registration |  |
| 9:00 | Welcome  | CSIC |
| 9:10 | Agenda | VTT MIKES |
| 9:20 | Status of agreed actions from M9 meeting | VTT MIKES |
| 9:30 | WP1: Development of measurement techniques for the characterisation of advanced optical fibres* Description of the work, progress & issues, next steps
 | VTT MIKES & contributing partners |
| 11:00 | Coffee break |  |
| 11:30 | WP2: Development of metrology for photonic interconnects* Description of the work, progress & issues, next steps
 | NPL & contributing partners |
| 13:00 | Lunch |  |
| 14:00 | WP3: Development of fibre optic measuring instruments and artefacts* Description of the work, progress & issues, next steps
 | METAS & contributing partners |
| 15:30 | Coffee break |  |
| 16:00 | WP4: Measurement comparisons of the methods developed in WP1-WP3 * Description of the work, progress & issues, next steps
 | CSIC & contributing partners |
| 16:30 | Laboratory tour |  |
| 17:30 | End of day 1 |  |
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| 20:00 | Evening dinner |  |

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| Day 2, 26.1.2016 |  |  |
| 9:00 | WP5: Creating Impact* Knowledge transfer, presentations
* Training
* Uptake and exploitation
* Stakeholder committee
* Midterm review
* Self-evaluation
 | CMI & all |
| 10:30 | Coffee break |  |
| 11:00 | Summary of discussions, Next meeting, time and place | VTT MIKES |
| 11:30 | Lunch |  |
| 12:30 | Stakeholder committee meeting* Also Skype option
 | CMI |
| 14:15 | Training / tutorial on FEM software JCMsuite | JCMWave |
| 16:30 | End of day 2 |  |